



Date: July 31, 2020

To: CAEP Consortium

From: Devon Cahill, Coordinator, Santa Barbara Public Library Adult Education Programs

Subject: CAEP Year 4 Budget Modification Request

Santa Barbara Public Library (SBPL) would like to request the following modifications to our current Year 4 budget for our SBPL Works! program:

To move \$10,000 from category 5000 to category 4000 to enable the purchase of a subscription to LinkedIn Learning (formerly Lynda.com) skills database.

Categories	Approved Activities	Approved Amount	Proposed Activities	Updated Allocation
4000	Supplies	\$6,438	Additional purchase of LinkedIn Learning skills database subscription (\$13,125)	\$16,438
5000	Salaries	\$65,525	Adjustment based on current need as a result of COVID-19	\$55, 525

As a result of the COVID-19 crisis, the need for workforce readiness products that can be accessed easily and remotely has increased dramatically. For example, average monthly user activity in the Library's LinkedIn Learning account more than doubled since the start of the pandemic. At the same time, because of the resulting layoffs of part-time staff city-wide, our anticipated budget for salaries in our SBPL Works! program has decreased. In order to assure uninterrupted access to this database during the pandemic and resulting SBPL closure, SBPL is requesting to move money from category 5000 to category 4000, which will enable us to purchase a one-year subscription to LinkedIn Learning that will be available to all SB Public Library patrons including clients registered in our SBPL Works! program. As a City agency, the SB Public Library is facing budget cuts that could make it impossible to continue to offer access to this crucial database without CAEP support.

Since the Library already tracks LinkedIn Learning usage in various categories, it will be easy to report that data to CAEP as necessary. The Library is also committed to maintaining the privacy of patrons accessing this database, just as it is with all of its other programs and services.